

Company profile Mazaya is a well-established recruitment consultancy based in Amman – Jordan since 2007.

The first destination of our expansion was Dubai – UAE, the second expansion was in Canada in which we have started our activities there on May 2014.

About us

We provide end-to-end hiring solutions and services for our clients. We have gained an enviable record of successfully completing projects for many organizations with on-time and within-budget delivery.



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Our Services

- Cost effective recruitment.
- Greater online & offline reach of resources.
- - Professional source pool.
- Increased hiring speed process.
- High flexibility for both clients & candidates.

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- Drafting job description when needed.
 - Targeting niche market.
 - Tasks customization.
 - On-job analysis.

What we want from employee !

Computer skills

Educational background

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Soft skill knowledge

Experience

What we want from employer !

Job Description

Company Profile

Salary Range

Website

Recent Trends in Recruitment Process

•Outsourcing Firms

Poaching/Raiding

•Head Hunting

Role of Recruitmen

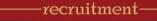
Identifying & evaluating employer's recruitment needs.

Negotiating terms of employment.
Interviewing potential candidates.
Documenting clients details &

vacancies requirements in brief.
Advertising, head hunting, reviewing

applications, interviewing and short-listing of candidates.

Acting as a mentor and advisor for junior trainees.



 Entry and Personal Requirements
 Good intuition & understanding of people qualities.

- •Good analytical & decision making skills.
- •Good oral & written communication skills.
- Confidentiality and to be tactful.Experience.
- Self-responsibility and confidence.
 Able to work within the time frame.
 Eagerness to learn, ambition & drive.

Resource-optimization

- Helping the client in recruitment process.
- It helps for the initial screening process.
- It helps in the final selection by the organization.
- Relieving the company from salary negotiations.
- It helps to save time &
- resources.

Recruitment Process Outsourcing (RPO)

RPO is a form of business outsourcing process where an employer outsources or transfer all the parts of its recruitment activities to an external service provider.

RPO may involve the outsourcing of all or just part of recruitment functions & process.

The external service provider may serve as a virtual recruiting department by providing a complete package of skills, tools, technologies & activities.



Executive recruiting

 ✓ using a personnel firm to locate potential candidates to fill open senior-level management or other critical positions in your company.

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Which countries we serve? We have customers globally and we are always looking to expand our business with keeping professional high standards level of recruiting, screening & shortlisting potential candidates.

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Which sectors v Engineering • Finance medical Management & Administration •Service

What makes us unique !!

Mazaya's policy is to apply the international standards in the recruitment process. We attract the best talents and help raising up productivity and quality of performance at any organization. We understand multi-cultural working environment. Our staff holds professional degrees and have years of experience in recruitment, training & development.

Contact us

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